

 <p>JPIC OFM PAPUA</p>	<p>JPIC OFM PAPUA (Justice, Peace, and Integrity of Creation Ordo Fratrum Minorum)</p> <p>=====</p>							
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">JPIC OFM Papua</td> <td style="width: 50%;">Tel : +62- 967 – 5191510</td> </tr> <tr> <td>Kotak Pos 237</td> <td>Fax : +62 – 967 – 5191510</td> </tr> <tr> <td>SENTANI 99352 PAPUA –</td> <td>E-mail : skpkc2010@gmail.com</td> </tr> <tr> <td>INDONESIA</td> <td>Web : www.fransiskanpapua.org</td> </tr> </table>	JPIC OFM Papua	Tel : +62- 967 – 5191510	Kotak Pos 237	Fax : +62 – 967 – 5191510	SENTANI 99352 PAPUA –	E-mail : skpkc2010@gmail.com	INDONESIA
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JPIC OFM Papua – Data Protection Policy

Introduction

JPIC OFM Papua recognizes the importance of protecting personal and sensitive data, particularly in human rights documentation, advocacy, and digital civic engagement conducted in restrictive contexts. Mishandling data can expose individuals and communities to serious risks. This policy governs responsible data management practices grounded in do-no-harm principles.

Principles

JPIC OFM Papua follows these core data protection principles:

- Respect for privacy, dignity, and informed consent.
- Collection and use of data only for legitimate and necessary purposes.
- Confidentiality and secure storage of personal and sensitive information.
- Risk-aware data sharing and dissemination.
- Accountability in data handling and access.

Definitions

Personal Data

Any information that can identify an individual directly or indirectly.

Sensitive Data

Information that could expose individuals to harm, including data related to identity, location, political views, religious beliefs, health, or human rights cases.

Data Processing

Any operation performed on data, including collection, storage, use, sharing, or deletion.

Scope

This policy applies to all staff, volunteers, consultants, and partners involved in collecting, managing, or using data on behalf of JPIC OFM Papua, including digital platforms, documentation processes, and communication channels.

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Implementation

1. Data collection follows informed consent and data minimization principles.
2. Sensitive data is stored securely with restricted access.
3. Digital security measures are applied to reduce risks of unauthorized access or misuse.
4. Data sharing considers potential risks and applies do-no-harm standards.
5. Data protection practices are reviewed and updated regularly.